

# Website PROCESS



YOU - THE CLIENT



ME - THE DESIGNER

PRE-PROJECT			
<div>50% deposit of quote paid</div> <div>Project scheduled, added to calendar + website questionnaire &amp; Trello board sent</div> <div>Purchase &amp; setup your custom domain &amp; email address</div> <div>Start with the website questionnaire + gather/finalise the content/imagery to be used on your website</div>			
WEEK 1	WEEK 2	WEEK 3	WEEK 4
<div>Submit Questionnaire</div> <div>Upload branding, copy, products &amp; images</div> <div>Research &amp; template selection</div> <div>Start outlining and drafting site design</div>	<div>First draft of website sent for review</div> <div>Round 1 Feedback provided after 3 days</div> <div>Feedback applied and resent for review</div>	<div>Round 2 Feedback provided after 3 days</div> <div>Feedback applied and resent for review</div> <div>Sign-off of final design</div>	<div>Final site audit &amp; performance optimization</div> <div>3rd Party Integrations</div> <div>Project Handover &amp; Training Guide</div> <div>Celebrate!</div>